

2006 ANNUAL INFORMATION MANAGEMENT CONFERENCE (AIMC) AWARDS NOMINATION FORM

AWARD CATEGORY: Choose ONE category

() EXECUTIVE LEADERSHIP

Eligibility: Individual nomination – Federal Staff only
Team/Group nomination – Federal and Contractor Staff

() TECHNICAL EXCELLENCE

Eligibility: Federal and Contractor Staff

() MANAGEMENT/ADMINISTRATIVE EXCELLENCE

Eligibility: Individual nomination – Federal Staff only
Team/Group nomination – Federal and Contractor Staff

() STUDENT/INTERN (Calendar Year 2005 and 2006)

If an individual is being nominated, please provide:

NAME OF INDIVIDUAL (include title/organization):

Address:

If an organization is being nominated, please provide:

NAME OF ORGANIZATION:

Address:

If a team or group is being nominated please provide:

NAME OF TEAM/GROUP:

Address:

List each person's name and organization:

NOTE: PROVIDE SUPPORTING DOCUMENTATION AS NECESSARY.

(Two pages of documentation for Sections I through III should be sufficient.)

(I) Description of Accomplishment: (What was achieved, why was it undertaken, what were the objectives, for whom was it done, where was it done, what was the nominee's specific role, etc.)

(II) Significance and Benefits of Accomplishment: Quantitative benefits where possible, scope, community affected, impact, long-range implications, cost benefit, etc.)

(III) Role of the Individual, Organization, or Team/Group:

NOMINEE'S SUPERVISOR/TEAM LEADER/MANAGER (print name):

Name: _____

Signature _____

Date_____

Phone: _____

NOMINATOR (print name):

Name: _____

Title/Organization: _____

Address: _____

Phone Number: _____

Signature_____

Date_____

PROPOSED PLAQUE CITATION: (Provide a one-sentence citation, no longer than two to three lines, beginning with the word, "For..." which summarizes the accomplishments for which the nominee(s) is being recognized.)

Submit an electronic copy of this nomination form no later than January 18, 2006, to:
Please follow-up by sending a signed copy via U.S. mail to:

Sandra Brouard
U.S. Department of Energy
EM-33, Cloverleaf, Mail Stop Room 1043
19901 Germantown Road
Germantown, MD 20874

If you need further assistance, please call or e-mail Sandra at (301-903-2069) or
sandra.brouard@hq.doe.gov